

BISHOPS CLYST PARISH COUNCIL

Minutes of Bishops Clyst Parish Council Meeting
Held on Monday 9 June 2014
At Clyst St Mary Primary School Hall

PRESENT	Cllrs	M Norman (Chair) (MN)	D Axford (DA)
		A Cotterill (AC)	P Cain (PC)
		C Trudgeon (CT)	C Fairburn (CF)
		M Fernbank (MF)	R Norman (RN)
		S Eyre (SE)	R Hatton (RH)

District Cllr Mike Howe (MH), the Clerk and 1 member of the public were present.

- 1 **APOLOGIES** - Apologies were received from Cllrs S Perry (SP) and M Gibbs (MG). It is hoped County Cllr Peter Bowden will arrive later.
- 2 **MINUTES** - DA proposed, PC seconded and all agreed that the Minutes of the May meetings be confirmed and signed as a correct record. MN signed the May AGM and Full Council Minutes.
- 3 **RISK ASSESSMENT/DECLARATIONS OF INTEREST AND DISPENSATIONS.**
Interests were declared from the following Councillors:
CT (item 10), lives next to potential development site.
MF (item 10), members of the Countess Wear Cricket Club affected by potential development
PC (item 10), Chairman of Clyst Valley AFC and lives close to potential development site
RH (item 10), lives next to potential development site.
Risks were noted. No declarations of interest or written dispensations were received.
- 4 **MATTERS ARISING FROM THE LAST MEETING:**
 - 4.1 *Upper Car Park* - Fly-tipping – warrant issued 22.5.14 v Mr William Uglow. Deadline date for payment: was 4.6.14 after which Bailiff would intervene. Clerk to chase. Action: Clerk.
 - 4.2 Parking problems in village – A meeting is being held 11.6.14 with EDDC who have a management system for Parish Council car parks. MN suggested a public meeting to be held later in the year. CT reported that he had looked into the 'Community Right to Challenge' process however at this moment in time the Parish Council would not qualify. Action: C/Parking Gp

County Cllr Peter Bowden arrived at the meeting.

- 4.3 Musico July Event at Westpoint - CF reported that Westpoint had been let down by the Musico organisers and so this event would not be happening.
 - 4.4 Luncheon Club – MN reported that the first meeting held on 27.5.14 was well supported and would happen every last Thursday of the month. Action: MN
 - 4.5 Meeting with Environment Agency (EA) 29.5.14 re: Flood defences and insurance – MN read out his report (copy in the Minutes Book) and proposed a letter be sent to the EA re: present maintenance of the defences. Seconded by DA. All agreed. MN reported that he had already written to the Environment Minister regarding insurance companies refusal to insure properties that lie within the EA flood map (John Lewis and Saga being two companies) however Salvation Army would insure at reasonable rates. Finally, MN proposed a letter be written to Highways asking them to look into the flap valve on the Frog Lane side of the leat to ensure that it does not get blocked by silt or vegetation. County Cllr P Bowden commented that, whilst the EA say they have no funding for dredging work on rivers, landowners along the River Clyst, DCC and EDDC feel there may be potential to work together to provide essential future maintenance of the River Clyst - something the Secretary of State had also reflected upon during his visit to Darts Farm earlier in the year. MN promised to send PB a copy of his report. Action: MN/Clerk.
 - 4.6 Any Other Matters Arising:- none.
- 5 **REPORT FROM COUNTY COUNCILLOR - PETER BOWDEN (PB)**
 - He touched on the funding of the secondary school at Cranbrook and also the free school which could possibly be sited in Pinhoe costing in the region of £1.2 million.
 - Crealy is looking at ways to safely allow pedestrians to cross the A3052 and had thought the metal bridge that spans the A3052 may be a possibility. RH commented that the bridge is not redundant as it is used during the County Show period.
 - Weed spraying programme – he reported that there was no programme for the foreseeable future due to cutbacks.

Signed Chair Dated: 14.07.14

- MN questioned the Probation Service charging – PB explained that he had no influence and that any matter would have to be taken up with the Service itself.
- MF reported that the landowner at Sowton had not contour ploughed his field next to the storm drains.
- Finally, PB reported that the double roundabout at Pinhoe was closed for 2/3 nights.

PB left the meeting at 8.05 pm.

6 **REPORT FROM DISTRICT COUNCILLOR - MIKE HOWE (MH)**

- He had reported to Streetscene the litter/dog faeces problem on the Old Roman Bridge.
- He had visited the Showpersons site. It was explained that further development had been prevented due to access and sewage connection problems which will hopefully be overcome in the autumn.
- He reported that Terry Adams at Greendale will be putting in a planning application sometime soon and that Exeter Football Club will be 'doing something' developmental as well.
- Finally, he reported that the Parish Council's recent 'Right to Bid' application had been received and was being processed by EDDC.

7 **REPORT FROM PCSO DONNA BAKER**

Not present however there were no crimes in the past month.

8 **OPEN SESSION**

- No comments received.

Open session closed.

9 **S106 FUNDING**

New village survey – The Clerk had circulated her report. The projects discussed were:

Level grass area behind Village Hall to make more useable for sport.

Members felt that this project was not only over budget but lacked detailed information regarding the final ground levels and how it might fit into the area as a whole as well as affected grass cutting and additional associated maintenance requirements of the land. This is certainly a project worthy of consideration in the future pending further S106 monies but was not considered to be put forward for the public vote at this stage due to it being over budget. Proposed R Norman, M Norman seconded. A vote showed 7 against the project going forward and 3 abstained.

Outdoor Gym Equipment

The Parish Council approved the use of the recreational field/play area for this purpose (exact position undecided) and willing to maintain equipment for a minimum of 10 years. D Axford proposed, C Trudgeon seconded. All agreed this should go forward to the public vote.

A perimeter safety barrier and improved drainage at Clyst Valley Amateur Football Club

This project fell within budget and should be put forward to the public vote. R Norman proposed, A Cotterill seconded. All agreed (except P Cain who abstained). Action: Clerk

MH stated that officially the Parish had an oversupply of sports areas (all recreational areas are included – even privately owned) so it would be unlikely that the Parish would see future additional monies for 'formal sport' however the Parish has an 'under supply' on play.

AC/PC/RN kindly agreed to help at the School Fete on 29.6.14 (12.30 pm- 3.30 pm) when voting would take place.

10 **PLANNING – MN/Clerk**

Applications for Consideration:

<u>Plan No & Type</u>	<u>Location</u>	<u>Proposed Development</u>
14/0858/MFUL	Enfield Farm, OML, CSM	Construction of agricultural anaerobic digester plant for production for renewable energy.
Following an Open Public meeting 21.5.14, the Parish Council supported this application. Minutes to follow in July.		
14/0951/FUL (Adjoining)	Hill Barton Business Pk	Construction of detached two-storey industrial building comprising storage (B8) and offices (B1), associated car parking and bin and bike store.
The Planning Committee supported this application.		
14/1134/MFUL (Adjoining)	Exeter Science Park	Infrastructure works for Redhayes and Ridgetop Clusters at Exeter Science Park. Provision of internal plot access roads, surface water drainage, new services, street lighting, vegetation clearance, landscaping/planting, fencing, road markings/signage and an extension to the

Signed Chair Dated: 14.07.14

The Planning Committee supported this application.

Decisions from EDDC:

<i>Plan No & Type</i>	<i>Location & Proposed Development</i>	<i>Decision</i>
14/0763/LBC	Village Hall, Sowton Replacement of corrugated asbestos sheeting from roof of kitchen and toilet block with Polymer sheeting	Grant
14/1066/FUL	100 Clyst Valley Road, CSM Two storey side extension	Grant
14/0179/LBC	Rectory Cottage, 9 Sowton Village, Sowton Demolition and reconstruction of a cob boundary wall.	Grant
14/0177/FUL	Rectory Cottage, 9 Sowton Village, Sowton Demolition and reconstruction of a cob boundary wall.	Grant

Any other matters for information/discussion:

To discuss any relevant planning matters, if required

- Neighbourhood Planning – RH reported that professional help was required to enable the funding application to be completed. Due to time constraints, it was proposed the Neighbourhood Planning Group meet 3 ‘facilitators’ and be given the approval by the Council to employ one of them up to a figure of £500. If an increased budget is required, RH would contact the Clerk who would seek the Council’s approval. RH proposed, PC seconded, All agreed. Action: Neighbourhood Planning Group
- Winslade Park Consultation Group – Possible development - following separate meetings with Countess Wear CC, Heavitree Youth Football Club, Plymouth Brethren, DALC and F&C REIT (summary in Minutes Book) lengthy discussions followed. MH agreed to seek the District Valuer’s opinion on the value of the land. He explained that F&C REIT will be driven by advice provided by EDDC Planners. MN proposed an extraordinary meeting be planned asap in order to formulate the Parishes needs/requirements. RN seconded. All agreed. An application to register the land as an asset was made following a meeting of the Emergency Working Group held 19.5.14. Minutes proposed by AC, CT seconded, all agreed. Action: Winslade Consultation Group/Clerk

11 ACCOUNTS AND FINANCES - PC/Clerk.

The Clerk reported the cheques written out for authorisation.

- DA proposed, PC seconded and all agreed the monthly transactions be authorised.
- A quote of £80 was agreed to replace the kickboard in Frog Lane car park. RN proposed, PC seconded. All agreed. Action: Clerk
- The Clerk reported that the Annual Return and Accounts y/e 2014 had now been forwarded to the External Auditor.

12 HIGHWAY MATTERS - to receive updates on matters previously raised.

- 12.1 DCC/SWW on site meeting 28.5.14 – (report previously circulated) unfortunately SWW did not turn up however a positive meeting was held with two reps from DCC regarding drains in the village, which had all been cleared in May. A meeting with SWW is rescheduled for 18.6.14.
- 12.2 CSM Roundabout Shrubs – St Bridget Nurseries is looking into possible sponsorship. DA suggested Crealy be approached should St Bridget decline, RH seconded. All agreed. Action: DA
- 12.3 Winslade Park Grass Verges – RN proposed a letterbox drop be carried out appealing for residents to cut their own grass verges and thanking those who already do so. PC seconded. All agreed. RN agreed to draft a letter and send to the Clerk. DCC are carrying out grass cutting 4 times/year and are charged £150 (one third of a day) for cutting Winslade Park. Consideration was given to pay for an additional cut but to include the roundabout and A3052 itself. Action: RN
- 12.4 Bollard opposite shop – DCC have an Order in place for its repair.
- 12.5 Quality of pothole repairs – this was brought up at the meeting covered in 12.1 (above) with DCC. A relaxation on the quality of repairs had been imposed due to the backlog from the winter.
- 12.6 Old Roman Bridge – MH reported on damage caused to the wall from the sapling (reported to Bridges Department at DCC) and the amount of weeds present.
- 12.7 Devon County Show – some problems were experienced during the Friday evening. The show had to be cancelled Saturday because of waterlogged car parks (first time in the show’s history).
- 12.8 Sand opposite shop – AC proposed, PC seconded and all agreed that RN take as much sand as he required and possibly remove the sandbag altogether as the bag is an eye-sore. Action: RN
- 12.9 Any other highway matters:
 - MF asked the Clerk to remind DCC that they were going to look at the flooding issues outside No 9 Sowton Village. Action: Clerk
 - MN to meet with PCSO Donna Baker and Highways Safety Officer to revisit a one-way system in the village. Action: MN

13 DEVON REMEMBERS – The Group to provide an update at the July meeting.

Signed Chair Dated: 14.07.14

14 **POLICIES/DOCUMENTS DUE FOR REVIEW/AGREEMENT**

- Model Standing Orders – Standards Task & Finish Group are considering the draft Orders. To bring forward to July meeting.

15 **CORRESPONDENCE**

- Letter from Collins Coward Planning and Development Consultancy – re: Motorway Service Area Provision – for consideration during Neighbourhood Planning exercise.
- PC received a letter from Patricia Langley re: replacement of trees in Winslade Park Avenue. The details provided by DCC at meeting covered in 12.1 above will be passed to Ms Langley by PC.

16 **REPORTS**

- 16.1 Village Halls - Clyst St Mary – nothing to report Sowton – Quiz and AGM had been successful. Fete arranged for 12.7.14 at 2 pm.
- 16.2 Airport – nothing to report.
- 16.3 Allotments – outstanding tenancy agreement from Plot 12 has now been returned.
- 16.4 Play Area/Field – MNR Projects advised that rabbit fencing was not a satisfactory solution as weeds get caught up and look unsightly over time.
- 16.5 Report from School Governor – RH reported that the School would like to tap into some of the Parishes Together Funding for learning materials. RH to liaise with the Clerk.

Any Other Reports:-

17 **ANY OTHER BUSINESS RAISED BY AGREEMENT**

- RN invited Cllrs to put forward any matters for the next Crealy Liaison Meeting to be held 8.7.14.

18 **DONM – Mon 14 July 2014 – CLYST ST MARY PRIMARY SCHOOL HALL STARTING AT 7.30 PM PROMPT.**

The Chairman thanked those present for their attendance and declared the meeting closed at 9.30 pm.